

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
MEETING MINUTES
August 13 – August 14, 2025**

A meeting of the Kentucky Board of Licensed Professional Counselors was held in-person in the Trillium Conference room located at Natural Bridge State Resort Park, August 13-14, 2025.

MEMBERS PRESENT

Dr. Andrea Brooks, Chair
Denise Hutchins, Vice Chair
Wm. Jake Roberts
R. Kyle May
Dr. Hannah Coyt
Dr. Charles Pemberton

DPL STAFF

Stephanie Hilson, Administrative Specialist Senior

MEMBERS ABSENT

Joellen Marion
Wm. Jake Roberts (absent August 14, 2025)

LEGAL COUNSEL

Sara Janes, OLS

OTHER

WEDNESDAY, AUGUST 13, 2025

CALL TO ORDER

Chair Brooks called the meeting to order at 9:00 a.m.

Orientation on topics (in order of priority from 1st retreat)

- Compact (data elements, FBI CBC, & fees)
 - FBI ORI Application was deferred for several reasons. KBLPC will respond for next steps. The proposed statute and bullet list were emailed to Children's Alliance.
 - Compact onboarding – state decisions reviewed
- Jurisprudence and LPCC-S exam requirements
- Changing licensure renewal dates
- CEU approval requirements for conferences (fees)
- Supervision agreements
- Telehealth/distance counseling
- Form revisions
- Adding language that the Board shall provide KMHCA with a complete list of licensees with contact information for purposes of compiling a list of 3 names to the Governor to fill board seats per KRS 335.510(2).
- Jurisprudence Exam RFP
- Timeline for filing

201 KAR 36:075 – Renewal, late renewal, and reinstatement of license

- Renewal dates were changed to March/May.

- The Board made an update to the background check, added the use the CANS report, and FBI fingerprint rejection process.
- Termination of supervision agreements upon license expiration.
- New section added for change in contact information.

201 KAR 36:020 – Compact Privilege Fees & Jurisprudence Exam fee for resident licensees and those with the PTP

- KBLPC continued discussions on the jurisprudence exam (outsourcing vs RFP vs Board created)

Lunch Break 12:00 p.m. – 1:00 p.m.

201 KAR 36:060 – Supervision Agreement

- Section 1 reviewed
- Section 2 discussed/reworked

BREAK 2:30-2:45

201 KAR 36:060 – Supervision Agreement

- Sections 3-6
- Reworking sections
- Discussion of out of state hours

BREAK 3:55-4:05

201 KAR 36:060 – Supervision Agreement

- Discussion of out of state supervised hours
- Temporary supervision

KBLPC recessed at 5:06 p.m. and will reconvene at 9:00 a.m. on 8/14/25

THURSDAY, AUGUST 14, 2025

CALL TO ORDER

Chair Brooks called the meeting out of recess at 9:07 a.m.

201 KAR 36:060 – Supervision Agreement

- Review of previous edits from Spring Retreat

201 KAR 36:045 – Distance Counseling and Telehealth

- Keep our process the same or change? Change term from domiciled?
- KY counselors can treat KY residents regardless of location.
- State licensure v privilege – which one supersedes.
- Can use state licensure or privilege with a client
- KY has the ability to make the rule for state licensee's
- Reviewed and updated language
- Reworked sections
- Definition of "public"

335:510 .510 Kentucky Board of Licensed Professional Counselors

- (#2). Statute states “All appointments should be submitted by KMHCA to the governor’s office.”
- Proposal of plan B in the event KMHCA is not available.
- Create regulation to explain the relationship between the Board and responsible party.

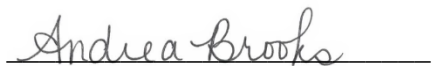
LUNCH BREAK 11:46 a.m.-1:00 p.m.

201 KAR 36:070 – Application, education, and examination requirements

- Review of Sections 1 & 2
- Reasons for denial (non-qualifying degree)
- CACREP placement
- Qualifying and related degrees
 - Merge definition
- Re-work sections
- Defining related degree
 - In counseling
 - Taught by LPCs
 - 600 hours clinical internship
 - Must have focus on ACA Code of Ethics
 - Define what is clinical
 - One proposed option - Discussion on required courses of the nine
 - Discussion of non-negotiable classes that cannot be remediated.
 - Professional orientation & Ethics
 - Assessment/evaluation
 - Diagnosis
 - Theory
 - Program shall include the above plus 2 below to qualify and remainder can be remediated
 - Research & evaluation
 - Social & cultural foundations/Multicultural
 - Lifestyle and Career Dev
 - Human growth and development
 - Group

ADJOURN

Chair Brooks adjourned the meeting at 3:50 p.m.



Dr. Andrea Brooks
Board Chair
Kentucky Board of Professional Counselors